



295/297 Kenilworth Road, Balsall Common CV7 7EL
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Balsall Parish Council Meeting Wednesday 13th March 2024 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.
Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
16th February 2024

AGENDA

- 1. In Attendance**
- 2. Apologies for absence:** Cllr H Delaney
- 3. Declarations of Interest**
- 4. Minutes Resolution** to approve as a correct record the Minutes of the:

(4.1) Parish Council Meeting held on Wednesday 14th February 2024
- 5. Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
- 6. Ward Councillors to provide an update on items of interest**

7. Planning Applications

(7.1) Council to consider and agree responses to the following **Planning Applications;**

PL/2024/00222/MINFHO 25 Foxes Way Balsall Common Solihull CV7 7QU - Two storey side extension and new rear french doors and window to side extension – comments due 15th March

PL/2024/00283/PNCUDW Rook Farm Meer End Road Meer End Solihull - Prior notification for change of use from agricultural building to 1 No. dwelling – comments due 13th March, extension requested

PL/2023/02173/VAR 345 - 347 Kenilworth Road Balsall Common Solihull CV7 7DL - Vary condition No. 12 (delivery times) on planning approval 1988/1435 (PL/1988/02003/FULL) to include deliveries Monday to Saturday 06:30-23:00 and Sunday 10:00-16:00, with the exception of deliveries by Heavy Goods Vehicle and vehicles for the delivery of wheeled cages or pallets which shall take place between the hours of Monday to Saturday 07:30-23:00 and Sunday 10:00-16:00. – comments due 13th March, extension requested

PL/2024/00340/MINFHO 114 Kenilworth Road Balsall Common Solihull CV7 7EX - Side and front extension to existing annex building – comments due 20th March

PL/2024/00319/MINFHO Croft Farm Meer End Road Meer End Solihull - First floor bedroom extensions to dwelling, and minor external remodelling to main elevation. Amendments to access to manege from highway and new driveway to stable block. – comments due 20th March

PL/2024/00344/MINFHO 9 Malvern Road Balsall Common Solihull CV7 7DU - Loft conversion with rear flat roof dormer and new gable end, with front roof slope rooflight – comments due 20th March

(7.2) To note the following **Planning Determinations;**

PL/2023/01554/PPFL Stable Building Oldwiche Lane East Fen End Solihull – **REFUSED**

PL/2023/01952/PPFL Land At Meer End Solihull – **REFUSED**

PL/2023/02492/PPFL The Elms Balsall Street Balsall Common – **REFUSED**

(7.3) Awaiting Planning decisions;

PL/2021/01360/MAJFOT Land At 722 Kenilworth Road And Land Adjacent To Harper Fields Care Home Balsall Common Solihull – **Awaiting Decision**

PL/2023/01520/PPOL Land At Station Road Balsall Common - **Awaiting Decision**

PL/2023/01595/PPFL Land at Hodgetts Lane: Battery energy storage site - **Awaiting decision**

PL/2023/02173/VAR 345 - 347 Kenilworth Road Balsall Common Solihull CV7 7DL - **Awaiting decision** (on agenda for Planning Committee, Wednesday 6th March 2024, 6.00 pm)

PL/2023/02188/TPO 24 Speedwell Drive Balsall Common Solihull CV7 7AU – **Awaiting decision**

PL/2023/02433/PPFL The Barn at Packwood Poultry – **Awaiting decision**

PL/2023/02533/TPO 8 Cedar Wood Drive Balsall Common CV7 7DS – **Awaiting decision**

PL/2023/02248/PPOL Land At Frog Lane Balsall Common Solihull – **Awaiting decision**

PL/2024/00125/MINFHO 700 Kenilworth Road Balsall Common Solihull CV7 7HD – **Awaiting decision**

PL/2024/00006/PPFL 1 Ferndale Road Balsall Common Solihull CV7 7AH – **Awaiting decision**

PL/2024/00146/MINFHO 7 Burleigh Close Balsall Common Solihull CV7 7NZ – **Awaiting decision**

PL/2024/00178/MINFHO 49 Malvern Road Balsall Common Solihull CV7 7DU – **Awaiting decision**

PL/2024/00165/PPFL Hollybush Farm Holly Lane Balsall Common Solihull – **Awaiting decision**

PL/2023/02637/MINFHO Forge House Table Oak Lane Meer End Solihull – **Awaiting decision**

8. Accounts

(8.1) **Bank Reconciliation**

To sign off Bank Reconciliation for the period 01.02.24 – 29.02.24

(8.2) **To note** the Cashbook and Reserve Movements reports for February 2024

(8.3) **Proposal to appoint** Bill Robinson as the 23/24 internal auditor, charge remains unchanged, from previous year £200 plus mileage.

(8.4) **To approve** the following payments below using the General Power of Competence for the month of January 2024

(8.5) **To propose** to nominate three Councillors to authorise this month's bank payments as per Agenda Item (8.4)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
25.03.24	Payslip	Tracey Carpenter	March Salary	-	-
29.02.24	2023/BPC27	J Parry-Evans	Feb Cemetery Memorials	-	1,000.00
31.03.24	Q4	Liz Macdonald	Councillors Allowance	-	460.00
31.03.24	Q4	David Slatter	Councillors Allowance	-	229.90

31.03.24	Q4	Kay Howles	Councillors Allowance	-	229.90
31.03.24	Q4	Richard Drake	Councillors Allowance	-	229.90
31.03.24	Q4	Richard Lloyd	Councillors Allowance	-	229.90
31.03.24	Q4	Marion Keeley	Councillors Allowance	-	229.90
31.03.24	Q4	Sara Kirby	Councillors Allowance	-	229.90
31.03.24	Q4	Keith Tindall	Councillors Allowance	-	229.90
31.03.24	Q4	Gary Griffiths	Councillors Allowance	-	229.90
14.02.24	3721	Pied Piper	Feb Mole Control	17.00	102.00
13.03.24	Receipt	T Carpenter	Meeting Timers	-	11.89
29.02.24	240229-BPC	Shemeam	Website updates	-	20.00
29.02.24	24/059	Gill Lungley	CiLCA submissions	-	40.00
01.03.24	24-03-034	Fairways	Willow, Oakley, Cemetery	240.33	1442.00
29.02.24	24-02-214	Fairways	Willow Park clearance work	400.00	2,400.00
07.03.24	ProForma	Defibpad Company	Temple Balsall adult pads	25.80	128.98

(8.6) Proposal to note Lloyds Bank Card spend (Unity Trust) for the period 01.02.24 – 29.02.24.

- * Monthly Fee (dd) £3
- * Monthly Adobe (dd) £19.97
- * Land Search Service £17.87
- * Minuteman VASA posters £96.94

9. **Proposal to approve** Willow Park tree works – reduction of the laurel hedge by 6ft to the right of the vehicle entrance to Willow Park, both sides of boundary, Fairways £1596.00.
10. **Council to consider** and decide if it wishes to respond to the consultations and if so what its views are:
 - (10.1) Strengthening planning policy for brownfield development consultation start 13th Feb closing date 26th March.
 - (10.2) Changes to various permitted development rights: consultation - consultation start 13th Feb closing date 9th April.
 - (10.3) Contractual controls on land: consultation closes 20th March.
11. **Proposal for council** to give any updates on the Programme Manager position.
12. **Proposal to approve** Terms of Reference for the Community Health & Wellbeing Group
13. **Proposal to receive** a verbal update regarding the VASA driver training which took place on 22nd February.
14. **Proposal for council** to suggest content for Facebook posts for the forthcoming month.
15. **Proposal for council** to note Cllr Drakes report from the informal meeting with the Green Opposition Leader on Solihull Council
16. **Council to note** that the second phase of the community orchard planting took place on 23 February by volunteers from Solihull Rangers, 6 Balsall Common Primary School Year 3 school councillors and 2 adults, Friends of Willow Park and local residents.
17. **Proposal for Council** to receive feedback on the Balsall Common Viaduct feedback event.
 - (16.1) **Council to note** a public feedback event to be held on 20 March at Berkswell and Balsall Common Tennis Club, between 12 and 7pm
18. **Proposal for Council** to write to the Bugle Team thanking them for their 15 years of service to our community.
19. **Proposal to receive** a verbal report by Cllr Tindall on the recent Birmingham Airport Consultive Committee meeting.
20. **Proposal for Council** to agree the Parish Assembly meeting Wednesday 17th April 2024 @ 7:40pm

21. **Proposal for council** to receive an update from the quarterly Solihull Highways meeting Weds 6th March
22. **Correspondence**
(22.1) Council to note Solihull MBC is to consult on its Natural Capital Investment Strategy (NCIS) and Delivery Plan, consultation open until 20th March, for more information visit:
<https://www.solihull.gov.uk/news/solihull-council-seeks-views-its-natural-capital-investment-strategy>
23. **Date and Venue of Next Meeting**
The next Parish Council Meeting will be on Wednesday 10th April 2024, 7:30pm in the Westlake Room

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.